

# Job Opening

POSITION TILE: EAT360 Community Ambassador LOCATION: Virtual until further notice; On-site at local elementary/middle schools REPORTS TO: EAT360 Program Manager DEPARTMENT: USDA SNAP-ED STATUS: Non-exempt Part-time, 1 to 3 hours per week Seasonal October 1, 2020 – June 30, 2021

# POSTITION SUMMARY

Vetri Community Partnership (VCP) teaches hands-on culinary nutrition lessons with the goal of empowering children and families to lead healthier lives. We are a team of hardworking, fun-loving individuals motivated to share how easy it can be to make and eat vegetable-forward dishes at home. We hire dedicated team members who are excited to educate, learn from, and interact with participants of all ages.

VCP seeks passionate and engaging mentors to join our EAT360 program team as part-time Community Ambassadors. VCP's EAT360 program works within 15 Philadelphia schools and their surrounding neighborhoods to encourage healthy eating habits for students and community members. The EAT360 program provides nutrition education and hands-on cooking experiences for both students and their caregivers, in accordance with the USDA's Supplemental Nutrition Assistance Program (SNAP) through the PA Department of Human Services (DHS). This institution is an equal opportunity provider.

VCP's Community Ambassadors play a large role within the EAT360 program, working to promote healthy eating and healthy living within our partner school communities. The Ambassadors assist and/or lead hands-on cooking classes for caregivers of local students, following a curriculum provided by the SNAP-Ed program. EAT360 Community Ambassadors are active members of their communities and use their passion for healthy lifestyles and community wellness to spread further understanding of the importance of nutrition and healthy eating. **Please Note:** Hiring preference will be given to applicants with existing relationships or established affiliation with one of our partner schools *(see list of schools below).* 

Mary McLeod Bethune School (19140) Chester A. Arthur Elementary (19146) Stephen Decatur School (19154) Global Leadership Academy Southwest (19143) Global Leadership Academy West (19131) Harrity Mastery Charter School (19143) Independence Charter School West (19143) William Loesche School (19116)
S. Solis-Cohen Elementary (19149)
Universal Alcorn School (19146)
William H. Ziegler Elementary (19149)
Wissahickon Charter School Awbury (19138)
Wissahickon Charter School Fernhill (19144)

The EAT360 program follows the school year schedule, providing programming from October to June. At this time, Community Ambassadors will work alongside EAT360 Coordinators to teach virtual cooking lessons on platforms such as Zoom, Google Meet or Facebook Live. We will return to in-person program delivery when it is safe to do so, but this position will operate in a remote capacity until further notice.

## VETRICOMMUNITY.ORG

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## SPECIFIC RESPONSIBILITIES

- Represent Vetri Community Partnership in the community as an ambassador of our organization and the EAT360 program
- Assist program coordinators and/or lead [virtual] classes for caregivers of students in the local school community; adult classes aim to compliment and reinforce in-school programs provided to students
- Provide families with exposure to new food experiences through food tastings [when in-person programming resumes], encouragement and discussion of informed food choices
- Participate in [virtual] community focus groups to gather feedback on EAT360 programming and community interests
- Act as a liaison between VCP and the school community by engaging with school administration, faculty, and staff to effectively promote the EAT360 program
- Encourage communication with school cafeteria staff to promote positive changes to cafeteria atmosphere [when in-person programming resumes] and to reinforce EAT360's message of thoughtful and healthy eating habits
- Conduct inventory of program equipment, supplies, and ingredients and inform coordinators of low stock or necessary maintenance [when in-person programming resumes]
- Other duties, as assigned

# EXPERIENCE & SKILL REQUIREMENTS

- Passion for education, mentorship and community engagement; experience promoting adult participation a plus
- Experience working with Zoom, Google Meet, and/or Facebook Live virtual platforms
- Knowledge of basic cooking techniques, confident knife skills and ability to follow a recipe
- Excellent communication skills
- Flexible, self-motivated, team player
- Ability to work remotely, independently, and responsibly
- Passion for Vetri Community Partnership's mission
- Bilingual a plus: English and Spanish, Russian, Uzbek, Cantonese, Mandarin, or Portuguese

# WORK REQUIREMENTS

- Must have access to computer or laptop with camera and reliable internet service; ability to cook on camera preferred
- Must be available to work evenings (between 4 and 8 PM)
- Must complete clearances as required by the School District of Philadelphia PA State Police Criminal Background Check, Child Abuse Background Check, and FBI Fingerprinting

## BENEFITS

- Starting rate of \$18 per hour
- Accrued paid time off
- 401k eligibility after 1 year and 1,000 service hours

# APPLICATION PROCESS

Visit <u>vetricommunity.org/apply</u> to complete our online application and upload resume, cover letter and any required supporting documentation.

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